

Instrument of government

Catton Grove Primary School



Approved by:	Full Governing Body	Date: 16.09.25
Last reviewed on:	September 2025	
Next review due by:	September 2026	

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1. Legislation and statutory guidance

Governing boards of maintained schools must have an instrument of government which sets out information about how the board is constituted. This requirement is set out in [The School Governance \(Constitution\) \(England\) Regulations 2012, part 5, regulation 28](#).

This model is based on the Department for Education's (DfE) [model instrument of government in Annex C of statutory guidance for maintained schools](#).

2. Instrument of government

1. The name of the school is Catton Grove Primary School.
2. The school is a maintained school .

The name of the governing board is 'The governing board of Catton Grove Primary School'.

3. The governing board shall consist of:
 - a. 3 parent governors
 - b. 1 headteacher
 - c. 1 staff governor
 - d. 6 co-opted governors

We also have 1 clerk.

4. The total number of governors is 11.
5. The term of office for all governors is 4 years except for the Head teacher who will be eligible to be a governor whilst in post.

6. This instrument of government comes into effect on September 2025.

7. This instrument was made by order of Norfolk County Council on 01.09.25.

A copy of the consolidated instrument will be supplied free of charge to every member and associate member of the governing board (including the headteacher where they are not a governor).

3. Monitoring arrangements

This policy will be reviewed by the governing board annually.

At every review, the policy will be approved by the full governing board.