



Catton Grove Primary School

Weston Road,
Norwich, NR3 3TP.

TEL./FAX. (01603) 426728

office@cattongroveprimary.norfolk.sch.uk

Headteacher: Mrs C Lorne BEd

Job details

Job title: Teaching Assistant, Early Years

Salary: Scale D

Contract type: Full time, temporary

Reporting to: Headteacher

Person specification : Teaching Assistant

Criteria	Qualities
Qualifications and experience	<p>Suitable and relevant Early Years Level 3 qualification, please check your qualification is relevant here- https://www.gov.uk/government/publications/early-years-qualification-requirements-and-standards</p> <p>Experience working in a school environment or other educational setting</p> <p>Experience working with children / young people in the Early Years Setting</p> <p>Experience delivering learning activities</p>
Skills and knowledge	<p>Knowledge of the EYFS curriculum</p> <p>Knowledge of effective teaching and learning strategies</p> <p>A good understanding of how children learn</p> <p>Ability to adapt teaching to meet individual pupils' needs</p> <p>Ability to build effective working relationships with pupils</p> <p>Knowledge of guidance and requirements around safeguarding children</p>

	<p>Knowledge of effective behaviour management strategies</p> <p>Ability to work as part of a team and to be flexible in their approach to daily routines</p>
Personal qualities	<p>Enjoyment of working with children</p> <p>Sensitivity and understanding, to help build good relationships with pupils and their families</p> <p>A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school</p> <p>High expectations for children's attainment and progress</p> <p>Commitment to maintaining confidentiality at all times</p> <p>Commitment to safeguarding and equality</p> <p>Resilient, positive, forward looking and enthusiastic about making a difference</p> <p>Capacity to inspire, motivate and challenge children and young people</p>

Notes:

This job description may be amended at any time in consultation with the postholder.

Headteacher/line manager's signature: *C. Lorne*

Date: 18.12.25