



Catton Grove Primary School
Weston Road,
Norwich, NR3 3TP.
TEL./FAX. (01603) 426728
office@cattongroveprimary.norfolk.sch.uk

Headteacher: Mrs C Lorne BEd

Job details

Job title: Teaching Assistant, Early Years

Salary: Scale D

Contract type: Full time, temporary

Reporting to: Headteacher

Person specification : Teaching Assistant

Criteria	Qualities
Qualifications and experience	<p>Suitable and relevant Early Years Level 3 qualification, please check your qualification is relevant here- https://www.gov.uk/government/publications/early-years-qualification-requirements-and-standards</p> <p>Experience working in a school environment or other educational setting Experience working with children / young people in the Early Years Setting Experience delivering learning activities</p>
Skills and knowledge	<p>Knowledge of the EYFS curriculum Knowledge of effective teaching and learning strategies A good understanding of how children learn Ability to adapt teaching to meet individual pupils' needs Ability to build effective working relationships with pupils Knowledge of guidance and requirements around safeguarding children</p>

	<p>Knowledge of effective behaviour management strategies</p> <p>Ability to work as part of a team and to be flexible in their approach to daily routines</p>
Personal qualities	<p>Enjoyment of working with children</p> <p>Sensitivity and understanding, to help build good relationships with pupils and their families</p> <p>A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school</p> <p>High expectations for children's attainment and progress</p> <p>Commitment to maintaining confidentiality at all times</p> <p>Commitment to safeguarding and equality</p> <p>Resilient, positive, forward looking and enthusiastic about making a difference</p> <p>Capacity to inspire, motivate and challenge children and young people</p>

Notes:

This job description may be amended at any time in consultation with the postholder.

Headteacher/line manager's signature: *C. Larne*

Date: 18.12.25